

**Core Curriculum Assessment Committee
Meeting Minutes
April 2, 2018**

Organization

SHSU Core Curriculum Assessment Committee

Type of Meeting

Core Curriculum Assessment Committee Meeting

Time

11:00-12:00 pm

Location

LSC 319

Chairman

Jeff Roberts, Director of Academic Planning and Assessment

Present	Not Present
Jeff Roberts, OAPA Tama Hamrick, OAPA Brandi Jones, OAPA Daughn Pruitt, Student Affairs Sue Reichelt, COHS Jannah Nerren, COE Sandra Stewart, COE Marcus Gillespie, COSET Stephen Brown, FAMC Wayne Barrett, FAMC Kurt Jesswein, COBA Art Wolfskill, COSET (AGBU) Holly Miller, COCJ Zijun Luo, COBA Glenn Sanford, CHSS	Daphne Johnson, COE David McTier, FAMC Lisa Muftic, COCJ Stephen Rapp, CHSS

Agenda Item	Comments	Recommendations, Actions, Follow-up
Introductions		
Overview of Core Sub-Committee Membership	<p>Sue Reichelt replaced Emily Roper on the CCA Committee, and filling her place on the Communication sub-committee.</p> <p>Jeff reminded the group that each member was given their first or second choice for sub-committee membership.</p> <p>There were three charges given to the committee at the last meeting:</p> <ol style="list-style-type: none"> 1. Provide recommendations for further ways to explore the data 2. What other data do we need in order to fill in the gaps? (i.e. oral communication); Art suggested posters that one of the classes in Ag create as part of their course grade 3. What can we do now to make improvements based on the data we have? 	<p>Jeff will give T drive access to Jannah Nerren for Core Curriculum Committee files</p>
Update form Core Objective Sub-Committees	<p>We need updates on the three charges by end of spring/ start of summer.</p> <p>Jeff gave a shout out to COBA and CHSS for helping OAPA with the fall 2017 administration of the TSRI (Teamwork Self-Reflection Instrument). COE will be helping us next week by administering it to all of their student teachers (>200).</p> <p>Sandra had questions about the FOS teamwork data. A discussion was had about the TSRI vs. the AAC&U rubric. Jeff explained that the TSRI was adapted from the AAC&U, although there had been quite a bit of wordsmithing by the time the final version was completed.</p> <p>The TSRI is a good indirect instrument, but there was agreement that something direct is needed, preferably from the professor's perspective, as peers tend to overrate group members.</p> <p>Jeff also noted that collaboration with the co-curricular would be helpful as well. The TSRI could also be tested out as a pre-/post-survey to be given for a specific course, and students' perceptions of their teamwork skills for that class only.</p>	<p>Jeff will ensure that the most updated TSRI data is on the T drive for the committee.</p> <p>Sub-committee reports due by mid-May</p> <ul style="list-style-type: none"> - Broad strokes - Action research

<p>Core Curriculum Course Syllabi Review</p>	<p>Excluded from participating in the review: Zijun, Daughn, Jannah</p> <p>Each person will have 11-12 reviews.</p> <p>Jeff went over the format of the survey (each person was given a printout of the Qualtrics version). Each review includes a 3 point scale to rate the presence of required skills in each course (No Emphasis Present, Minimal Emphasis Present, or Major Emphasis Present).</p> <p>Special note on Component Area IX: look at ALL areas of emphasis for each course. This is a “catch-all” component area, and each course will require both Communication and Critical Thinking, and at least one other skill. It was less complicated for reviewers on the front end and for OAPA on the back end to have each of the Comp Area IX courses reviewed for all skills.</p>	<p>Jeff will send all of the needed materials to the group this week.</p> <p>Review deadline: end of April/ start of May</p>
<p>Equity Goals for Core Learning Objectives</p>	<p>Equity is “striking chords at state and national levels.”</p> <p>How can we use data to make improvements in regard to equity?</p> <ul style="list-style-type: none"> - Graduation and retention rates for minorities/first generation students lag behind those of white/non-first generation students. - We can start by disaggregating data to see and understand the differences between groups <p>CAT results do have some disaggregated data.</p>	<p>Jeff will ensure that the most current CAT data is on the T drive.</p>

Fostering a Culture of Improvement and Accountability Around the Core Learning Objectives	This is something the committee needs to be thinking about (no discussion was had here due to time constraints).	
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